# WITNESSING PART 1 USER GUIDE

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Switch Role Brent Slade ADMIN CONSTRINSP_KS CONTRACTS_KS CONTRACTS_KS CONTRACTS_KS CONTRACTS_KS CONTRALPRIMEPAYROLL EXTERNALPRIMEPAYROLL EXTERNALSUBPAYMENT EXTERNALSUBPAYMENT EXTERNALSUBPAYROLL KDOT_CONTRACTS KDOT_LABORUSER	Construction Person Overview Reference Data Ser (Copied from MATERIALUSER) Construction Change Order Contract Administration Contract Claims Contract Claims Contract Premits Contract Progress		
MATERIALUSER KS OCC PROJMAN_KS_AREA PROJMAN_KS_BUREAU PROJMAN_KS_BUREAU PROJMAN_KS_CO PROJMAN_KS_DISTRICT PROJMAN_KS_FHWA receive Sample at Lab Unit Receive Samples Review Samples Review Tests	Contract Specific Authorities Contract Time Contract Vendor Assets Contractor Evaluation Meetings Payment Estimate Accounting Payment Estimate Approval Decisions Payment Estimates	• • • • • •	
Person Overview      Type search criteria or press Enter     Advance      Enter search criteria above to see results or Show to	ed Qualifications User Reference Employee No Filter  No Filter	0 marked for deletion 0 changed	

✓ Reference Data	?
Administrative Offices	▼
Alternate Test Workflow	$\overline{\mathbf{v}}$
Code Tables	▼

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On this page: Materials Materials Worksheets Construction Person Overview Reference Data

PROJECT KDOT role for Materials User (Copied from MATERIALUSER)

Acceptance ActionsChange OrderAction RelationshipsContract AdministrationDaily Source ReportsContract ClaimsFind SampleContract ClaimsMix DesignContract PermitsProduct Group Sample Reviewer AssignmentContract Specific Authorities	• • •
Action RelationshipsContract AdministrationDaily Source ReportsContract ClaimsFind SampleContract ClaimsMix DesignContract PermitsProduct Group Sample Reviewer AssignmentContract Specific Authorities	•
Daily Source ReportsContract ClaimsFind SampleContract PermitsMix DesignContract ProgressProduct Group Sample Reviewer AssignmentContract Specific Authorities	•
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Sample Records Contract Time	
✓ Materials Worksheets	
Enter Test Desuits	
Maintain Test Queue	•
Payment Estimate Accounting	•
1. Search for the person you are witnessing.	•
Payment Estimates	
Review Tests	
✓ Person Overview	Save 🔻 ?
Qualifications User Reference Employee	
Q slade Advanced Showing 1 of 1 No Filter V No Filter V	
0 marked for	deletion 0 changed
2. Click the row action button for the person.	
Last name Pirst name Mil Geographic Area Person iD User Remarks	
Slade res Actions	*
✓ Reference Data	
Administrative Offices Open	
Alternate Test Workflow	
Code Tables	
Links	
Contract Claim Types Person	
Counties 3. Click "Person Qualifications" Person Qualifications	
Design Evaluation & Structure Tracked Issues	
Destination Labs User	

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# Actions Help Log off

#### Overview

Person Qualifications Summary

General Person ID* Primary Lab	
Tester Click "Tester".	
Tester Labs First Name* Geographic Area	
Sampler Brent	
Sample Reviewer Middle Initial Sampler	
Calibrator Yes	
Calibrator Labs Exempt Sampler	
Welder Slade	
Stormwater Inspector Sample Reviewer	
Yes	
Employer Exempt Sample Reviewer	
Title Calibrator	
No	
Supervisor Id Exempt Calibrator	
Q Lanny	
Campbell Lanny Tester	
Email On-File Yes	
Yes Exempt Tester	
Email Required	
No Welder	
No	

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### Overview

Person Qualifications Summary

✓ Person: Brent Slade		Locate the test that you the expand button on the	Save 🔻 ?	
General Tester	Q Type search criteria or p	rress Enter  Advanced Showing 50 of 64		
Tester Labs	Select Testing Qualification	S		0 marked for deletion 0 changed
Sampler	Qualification ID	Qualification Type	Qualification Description	•
Sample Reviewer	MIG		Migration Test Results	
Calibrator	Effective Date	Expiration Date	Active	
Calibrator Labs	01/31/2000		Yes	
Welder	Testing Qual Lanny			•
Otenzustes la sector	> 12/01/2017		Yes	
Stormwater inspector	QCB		QCB - QC/QA Cement Treated Base	•
	> 01/01/2005		Yes	
	000		OCC OCION Concrete Specification	
	> 00/01/0000			•
	02/01/2000		res	
	CMC		CMC - COMPREHENSIVE CONST MGMNT SYSTEM	•
	> 02/01/2000		Yes	
	MRC-Chem		MRC-Chemistry	•
	> 01/01/2019		Yes	
	MRC-Phys		MRC-Physical Tests	•
	> 01/01/2019		Yes	
	MRC-Soils		MRC-Soils	
	> 01/01/2019		Yes	•
	ND0 Dec		NPO Present	
	MRC-Res		MRC-Research	•
	° 01/01/2019		Yes	



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## Overview

Person Qualifications Summary

✓ Person: Brent Slade					2. Click "Save".	> Save - ?
General	Q Type search criteria or press Enter	Advanced Showing 50 of 64				
Tester Labs	Select Testing Qualifications					0 marked for deletion 0 changed
Sampler Sample Reviewer	Qualification ID	Qualification Type	Qualification De Migration Test R	escription		•
Calibrator	Effective Date 01/31/2000	Expiration Date	Active Yes			
Welder	Qualification ID			Remarks		
Stormwater Inspector	Qualification Type Qualification Description Migration Test Results Witnessed Date T I I I I I I I I I I I I I I I I I I I	I. Enter the Witness	ed Date.	Effective Date		
	<ul><li>✓ Remarks</li><li>Type *</li></ul>		Remark *			
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