

**DWR SAMPLE RECORD
AGENCY VIEW
USER GUIDE**

This User Guide is for entering Acceptance Records AFTER you have entered your Postings.

Contract Administration Daily Work Reports Contract Contract Daily Work Reports Contract Materials and Acceptance Actions Contract Progress Find Sample Items Payment Estimate Subcontracts

Contract Daily Work Report Summary

Contract: 519022262-dew - GRADING, SURFACING AND BRIDGE REPAIR Save ?

DWR Date: 10/21/2019 Inspector: dweirich Sequence: 1 Status: Draft

General Notes

Type search criteria or press Enter Advanced Showing 4 of 4

0 changed

- Contractor Equipment
- Contractor Personnel
- Postings
- Acceptance Records**
- Force Account Contractors

Item ID	Item Description	Project ID	Category ID	Sequence Num
000097	SWPPP INSPECTION	KA 4831-01-dew	07	1
Routine, No issues. 1 1.000 Begin typing to search or press Enter 0				
000103	WATER POLLUTION CONTROL	KA 4831-01-dew	07	1
Andrew Jacob's, 11:30A-1 1 1.000 Begin typing to search or press Enter 0				
Item ID	Item Description	Project ID	Category ID	Sequence Num
010169	AGGREGATE BASE (AB-3) (6")	KA 4831-01-dew	11	1
Location	Sequence	Qty Posted	Material Set	Materials
472+50 - 485+60 N. X ov	1	7,535.000	Agg Base (AB-3)	1
050401	CROSS ROAD PIPE (15") (RCF	KA 4831-01-dew	02	1
STA 404+00, 413+00RT, 1 58.000 RCP (15") 0				

Click on the Acceptance Records tab.

NOTE: You will need to do an "Acceptance Record" for each item that has a "Material Set". In this example it will be for item Aggregate Base (AB-3) because it has a Material Set of "Agg Base (AB-3)".

Contract Daily Work Req x +

awptest.ksdot.org/#/DailyWorkReport/14977/Summary

Location	Sequence	Qty Posted	Material Set	Materials
010169	AGGREGATE BASE (AB-3) (6" KA 4831-01-dew	11	11	1
472+50 - 485+60 N. X ov		1	7,535.000	Agg Base (AB-3) 1

Material	Represented Qty	Source	Facility	SMFMI
004030017 - AB-3(LIMESTO	0.00000	00805201 - FLORENCE RC	-	-
TON	0.33333	2,511.64155	4,960.28373	8,511.64155

Material	Represented Qty	Source	Facility	SMFMI
004030017 - AB-3(LIMESTO	500.00000	00805201 - FLORENCE RC	-	-
Material Units	Conversion	Matl Qty	Sat Rep Matl Qty	
TON	0.33333	2,511.64155	4,960.28373	8,511.64155

1. Expand the row.

2. Select the Action Type.

3. Enter the Quantity represented. Will be what the testing frequency is for the material.

4. Enter Source Id.

5. Select the Sample Type.

6. Select the Acceptance Method.

7. Scroll to the top of the screen and click Save.

Action Type: SR - Sample Record Test Method

Field Inspection Value: [Dropdown]

Represented Quantity: 500.00000

Sample Type: ACC - Acceptance

Work Location: [Search: Begin typing to search or press Enter]

Acceptance Method: ACCP - KDOT Tests And/Or Field Inspection

Source ID: 00805201 (FLORENCE ROCK CO (MARION CO))

Comments: [Text Area]

Facility ID: [Search: Begin typing to search or press Enter]

Sample ID: [Text Field]

SMFMI: [Search: Begin typing to search or press Enter]

Sampler ID: [Text Field]

SMFMI Decrementation:

Sample Date: [Text Field]

Contract Daily Work Report

awptest.ksdot.org/#/DailyWorkReport/14977/Summary

Contractors

Item ID	Item Description	Project ID	Category ID	Sequence Num
010169	AGGREGATE BASE (AB-3)	KA 4831-01-dew	11	1

Location: 472+50 - 485+60 N. >

Sequence: 1

Qty Posted: 7,535.000

Material Set: Agg Base (AB-3)

Material	Represented Qty	Source	Facility
004030017 - AB-3(LIME)	2,511.64155	00805201 - FLORENCE	-

SMFMI

Material Unit: TON

Unit Est M: 4,960

Action Type: SR - Sample Record Test Method

Represented Quantity: 2,511.64155

Work Location: Begin typing to search or press Enter

Source ID: 00805201
FLORENCE ROCK CO (MARION CO)

Facility ID: Begin typing to search or press Enter

SMFMI: Begin typing to search or press Enter

SMFMI Decrementation:

Field Inspect

Sample Type: ACC - Acceptance

Acceptance Method: ACCP - KDOT Tests And/Or Field Inspection

Comments: Begin typing to search or press Enter

Sample ID

Sampler ID

Sample Date

Actions

- Copy
- Copy DWR Acceptance Records to Items
- Create New Sample Record
- Delete
- Views
- Attachments
- Links
- Material
- Source
- Tracked Issues

1. Expand the row.

2. Click the row action button.

3. Click "Create New Sample Record".

http://awptest.ksdot.org/SampleRecord/CreateFromDwrAcceptanceRecord?DwrAcceptanceRecordId=10144

Overview ← 4. Click Overview.

Create New Sample Record

▼ Add Sample Record Save ▼ ?

Sample ID *

3. Click Save.

Sampled From
 ← 1. Enter Sampled From.

▼ Remarks

Type *	Remark *
<input type="text"/> ← 2. Enter Remarks.	<input type="text"/>

Sample Record Overview

Home Previous My Pages TEST ENVIRONMENT Actions Help Log off

Sample Record Overview Save

Q dwe Advanced Search 0 marked for deletion 0 changed

dweirich20201001095050	In Testing	PCC000082	CONC (MA) GR 4.0 (AE)(SA)	2325
dweirich20201027091722	In Testing	260100017	COMBINED MATERIAL FOR GRANULAR BASE	
dweirich20201027094240	In Testing	AGGGSB_GB	Aggregate for Granular Base	
dweirich20201027113841	Approved	AGGGSB_GB	Aggregate for Granular Base	2672
dweirich20201028072242	Approved	004030017	AB-3(LIMESTONE)AGGR BASE CONST	2904
Sample ID	Sample Status	Material Code	Material Full Name	Source
dweirich20201105072158	Pending	004030017	AB-3(LIMESTONE)AGGR BASE CONST	2904

1. Enter your "Username" in the search to find your sample records.

2. Click on the Sample ID.

The Sample ID is your UserID + the date the sample was created + the time the sample was created.

http://awptest.ksdot.org/SampleRecord/11078/Summary

Sample Record Summar x + v

awptest.ksdot.org/#/SampleRecord/11078/Summary

Sample Record: dweirich20201105072158 Save ?

General Sample Record: Test(s) may not be assigned to Sample Records without a Destination Lab association on the Associations tab.

Sample Location ← 3. Click Sample Location tab.

Additional Information dweirich20201105072158

Sources

Associations

Contract

Tests

Material Code - Name

004030017

AB-3(LIMESTONE)AGGR BASE CONST

Administrative Office

District 1 Area 1 Horton

Remarks

0

2. Click Save.

Sample Date

10/21/2019

Sample Status

Pending

Sample Type

ACC - Acceptance

Acceptance Method

ACCP - KDOT Tests And/Or Field Inspection

Authorized By

Authorized Date

Lab Reference Number

Lot/Heat Number

Lot/Heat Type

1. Enter the Quantity represented. Will be what the testing frequency is for the material.

Represented Quantity

500.000

Represented Quantity Units

Begin typing to search or press Enter

Link To Related Sample ID

Begin typing to search or press Enter

Linked Related Sample ID

Lab Control Number

CNdweirich20201105072158

Seal Number

Sample Record Summar x + v

awptest.ksdot.org/#/SampleRecord/11078/Summary

Save ?

Sample Record: dweirich20201105072158

Sample Record: Test(s) may not be assigned to Sample Records without a Destination Lab association on the Associations tab.

General

Sample Location

Additional Information

Sources

Associations

Contract

Tests

Sampled From Stockpile

Reference

Sample Origin

Station

Geographic Area

Station Plus

Latitude

Offset Distance

Longitude

Offset Direction

Distance From Grade

Elevation

Distance From Grade Units

Comments

Sampled Ledge Name

Location

Start Coordinate X

End Coordinate X

Start Coordinate Y

End Coordinate Y

Start Coordinate Z

End Coordinate Z

1. Enter where you got your sample.

2. Click Save.

3. Click Additional Information.

Sample Record Summary

Sample Record: dweirich20201105072158

Save

Sample Record: Test(s) may not be assigned to Sample Records without a Destination Lab association on the Associations tab.

General

Sample Location

Additional Information

Sources

Associations

Contract

Tests

Sampler ID - Name: dweirich

Created By: OTAD\dweirich

Created Date: 11/05/2020 7:21:58 AM

Witnessed By ID - Name: Begin typing to search or press Enter

Requested By: Begin typing to search or press Enter

Last Updated By: KDOTAD\dweirich

Last Updated Date: 11/05/2020 7:37:54 AM

Intended Use: [Empty field]

DWR Inspector: dweirich

Mix Design Type: [Dropdown menu]

DSR Inspector: [Empty field]

Mix Design ID: Begin typing to search or press Enter

Limited Sample Access Last Modified By: [Empty field]

Buy America:

Limited Sample Access Last Modified Date: [Empty field]

Buy USA Requirements: [Dropdown menu]

Administrative Office Modified By: dweirich

Administrative Office Modified Date: 11/05/2020

1. Verify the Sampler ID.

2. Enter any other pertinent information.

3. Click Save IF changes were made.

4. Click Sources.

Sample Record Summary

awptest.ksdot.org/#/SampleRecord/11078/Summary

Sample Record: dweirich20201105072158

Save ?

General

Sample Location

Additional Information

Sources

Associations ←

Contract

Tests

Sample Record: Test(s) may not be assigned to Sample Records without a Destination Lab association on the Associations tab.

Primary Source/Facility

Select Primary Source... Select Primary Facility...

Source ID - Source Name	Facility ID - Facility Name
00805201 - FLORENCE ROCK CO (MARION CO)	

Source City: FLORENCE

Facility City:

Source Type: Q - QUARRY

Facility Type:

Source Location Description:

Facility Location Description:

SMFMI Name

Begin typing to search or press Enter

Additional Sources

Type search criteria or press Enter Advanced

Select Sources... 0 marked for deletion | 0 changed

No rows found matching criteria.

Additional Facilities

Type search criteria or press Enter Advanced

Select Facilities... 0 marked for deletion | 0 changed

No rows found matching criteria.

1. Verify Source Information.

2. Click on Associations.

The screenshot shows a web browser window with the URL `awptest.ksdot.org/#/SampleRecord/11078/Summary`. The page title is "Sample Record Summary" and a yellow banner at the top indicates "There are unsaved changes." The main content area is titled "Sample Record: dweirich20201105072158" and includes a "Save" button. A navigation sidebar on the left contains tabs for "General", "Sample Location", "Additional Information", "Sources", "Associations", "Contract", and "Tests". The "Associations" tab is active, showing a "New" button and a search bar. Below the search bar, there are two dropdown menus: "Association Type" (set to "Destination Lab") and "Association Value" (with a search input "D1A1 Field" and a dropdown list showing "D1A1 Field Lab (Horton)"). A "Save" button is also visible in the top right of the main content area. Five red callout boxes with arrows point to these elements:

- 1. Click "New".
- 2. Select Destination Lab.
- 3. Select the correct lab for the person running the test.
- 4. Click Save.
- 5. Click Contract.

Sample Record Summary

Home Previous My Pages TEST ENVIRONMENT Actions Help Log off

Overview Find Sample Maintain Test Queue Receive at Destination Lab Receive at Lab Unit Review Samples Review Tests

Sample Record Summary

Sample Record: dweirich20201105072158 Save ?

General
Sample Location
Additional Information
Sources
Associations
Contract
Tests

Type search criteria or press Enter Advanced Showing 1 of 1

Select Contract Project Items... 0 marked for deletion 0 changed

Contract	Contract Project Item	Material Sets
519022262-dew	1	
Project	Item	Material Set Name
KA 4831-01-dew	010169 - AGGREGATE BASE (AB-3)	Agg Base (AB-3)
Fed St Proj Num	Proj Ln Num	Work Location
NHPP-A483(101) / U081-072 KA 48	104	

Work Location Material Unit

Begin typing to search or press Enter TON

Represented Quantity Satisfied Represented Quantity

2,511.64155 6,000.00000

Remarks

Type * Remark *

2. Click Tests.

1. Verify the line numbers.

Sample Record Summary

Material: 004030017 - AB-3(LIMESTONE)AGGR BASE CONST

Sample Type: ACC - Acceptance

Assign Tests

Actions

Assign Default Tests

1. Click on the row action button.

2. Click Assign Default Tests.

IGNORE any Warning messages.

Sample Record Summary

Save Complete

Sample Record: dweirich20220324084114 Save

Material: AGGGSB_GB - Aggregate for Granular Base

Sample Type: ACC - Acceptance

1. Verify the tests.

3. Click Save.

2. IF a test is not needed you can click the row action button for that test and click Delete.

Test Number	Test Method	Destination Lab	Lab Unit	MAA	Required	Default	Test Status
1.0	Field Gradation	D1A1 Field	D1A1 Field Lab	<input checked="" type="checkbox"/>	No	Yes	10 - Test in Queue
1.0	Base/Subgrad C	D1A1 Field	D1A1 Field Lab	<input checked="" type="checkbox"/>	No	Yes	Actions

- Delete
- Exclude from Search Results
- Open
- Tasks
- Add Test Run
- Generate Test Results Comparison
- Send Cylinder Data to FomeyVault
- Views
- Attachments
- Links
- Soil Base Mixture Density
- Tracked Issues

Sample Record Summary

awptest.ksdot.org/#/SampleRecord/11078/Summary

Home Previous My Pages TEST ENVIRONMENT

Actions Help Log off

Overview Find Sample Maintain Test Queue Receive at Destination Lab Receive at Lab Unit Review Samples Review Tests

Sample Record Summary Save Complete

Sample Record: dweirich20201105072158 Save ?

General
Sample Location
Additional Information
Sources
Associations
Contract
Tests

Material: 004030017 - AB-3(LIMESTONE)AGGR BASE CONST
Sample Type: ACC - Acceptance

Type search criteria or press Enter Advanced Showing 1 of 1

Assign Tests 0 marked for deletion 0 changed

Test Num...	Test Method	Destination Lab	Lab Unit	MAA	Required	Default	Test Status
1.0	KT-02	D1A1 Field	D1A1 Field L	<input checked="" type="checkbox"/>	No		

1. Click the row action button.

2. Click the test that is listed under Views.

- Actions
- Delete
- Exclude from Search Results
- Open
- Tasks
- Add Test Run
- Views
- Attachments
- KT-02 Standard Sieve
- Links
- Tracked Issues

http://awptest.ksdot.org/AgencyView/82/AgencyViewTemplate?BaseParentModel=SampleRecordTest&BaseMod

Agency View Summary x + v

awptest.ksdot.org/#/AgencyView/82/AgencyViewTemplate?BaseParentModel=SampleRecordTest&BaseModelParentId=10646

Home Previous My Pages TEST ENVIRONMENT Actions Help Log off

Sample Record Test ← 10. Click "Sample Record Test".

Agency View Summary

KT-02 Standard Sieve Gradation Test 9. Click "Save". Save ?

Sample ID
dweirich20201105072158

Material Code
004030017

Test Start Date
11/05/2020

Material Full Name
AB-3(LIMESTONE)AGGR BASE CONST

Test Result
Begin typing to search or press Enter ← 8. Enter the Test Result.

Equipment Serial Number
Begin typing to search or press Enter

Original Dry Mass (g)
3,913.7 ← 1. Enter Original Dry Mass.

Plasticity Index
2 ← 3. Enter Plasticity Index.

Final Dry Mass (g)
3,369.7 ← 2. Enter Final Dry Mass.

Liquid Limit
17 ← 4. Enter Liquid Limit.

Wash Loss (g)
544.0

Gradation Factor
0.00

Acceptability
5. Scroll down and proceed to next page.

No Spec

0 changed

Sieve Size	Weight Retained	Percent Retained	Sieve Limit Min	Sieve Limit Max	In Spec?
2 in.					
1 1/2 in.					
1 in.					

Agency View Summary

awptest.ksdot.org/#/AgencyView/82/AgencyViewTemplate?BaseParentModel=SampleRecordTest&BaseModelParentId=10646

Wash Loss (g) 544.0

Gradation Factor 5.13

No Spec

Acceptability 0.0

0 changed

Sieve Size	Weight Retained	Percent Retained	Sieve Limit Min	Sieve Limit Max	In Spec?
2 in.	<input type="text"/>				
1 1/2 in.	<input type="text"/>				
1 in.	<input type="text" value="39.1"/>	1			
3/4 in.	<input type="text" value="547.9"/>	14			
1/2 in.	<input type="text" value="1291.5"/>	33			
3/8 in.	<input type="text" value="1682.9"/>	43			
#4	<input type="text" value="2348.2"/>	60			
#8	<input type="text" value="2739.6"/>	70			
#16	<input type="text" value="2974.4"/>	76			
#30	<input type="text" value="3170.1"/>	81			
#40	<input type="text" value="3209.2"/>	82			
#50	<input type="text" value="3287.5"/>	84			
#100	<input type="text" value="3326.6"/>	85			
#200	<input type="text" value="3350.1"/>	85.6			
Pan	<input type="text" value="3369.7"/>				

6. Enter the weights in the appropriate sieves.

7. Scroll to top of page.

Next two pages are the same screen.

Sample Record Test Summary

Sample Record ID: dweirich20201124112234

Test Number: 1.0 Test Method - Description: PCC Plastic Tests - PCC Plastic Tests (KT-17, KT-18, KT-19, KT-20, KT-21)

General

- Testers
- Reference Specifications
- Retests

Test Information

Test Status	10 - Test in Queue	Remarks	0
Priority		Planned Test Start Date	<input type="text"/>
Default Test	Yes	Test Start Date	
Required Test	No	Estimated Completion Date	<input type="text"/>
Due Date	<input type="text"/>	Actual Completion Date	

Sample Information

Sample Type	ACC - Acceptance	Contract ID	599550099
Lab Unit		Source	

Sample Record Test Summary | A x +

Not secure | awptest.ksdot.org/#/SampleRecordTest/12530/Summary

Due Date	<input type="text"/>	Actual Completion Date	<input type="text"/>
Sample Information			
Sample Type	ACC - Acceptance	Contract ID	519022262-dew2
Lab Unit	D1A1 Field Lab - D1A1 Field Lab Unit (Horton)	Source	00600902 - BUILDERS CHOICE CONCRETE (SALINA,KS PLT)
Lab Reference Number		Sample Date	
Test Result Value	<input type="text"/> <ul style="list-style-type: none"> FAIL - FAIL PASS - PASS PAAA - Pass Acceptance with Attention Advised COMP - COMPLETE TEST 	Sample Record Remarks	0
		Counts Toward MAA	Yes
Remark			
Additional Test Information			
Retest Test	No	Reportable	Yes
Number of Retests		Updateable	Yes
Retest Requested	No		
Test Requeued			

1. Select the Test Result from the drop down.

Return to page 18 for Step 2.