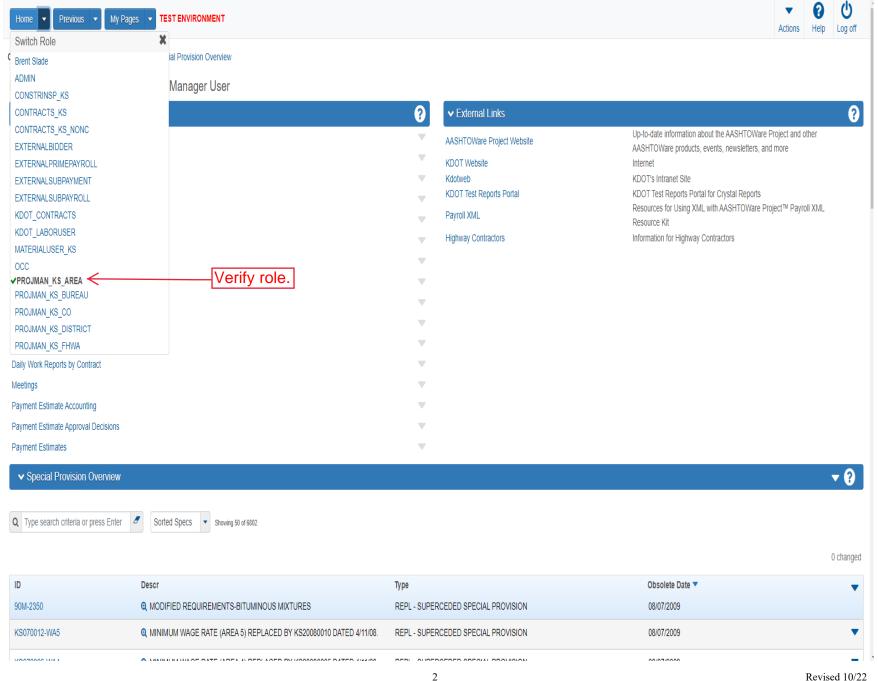
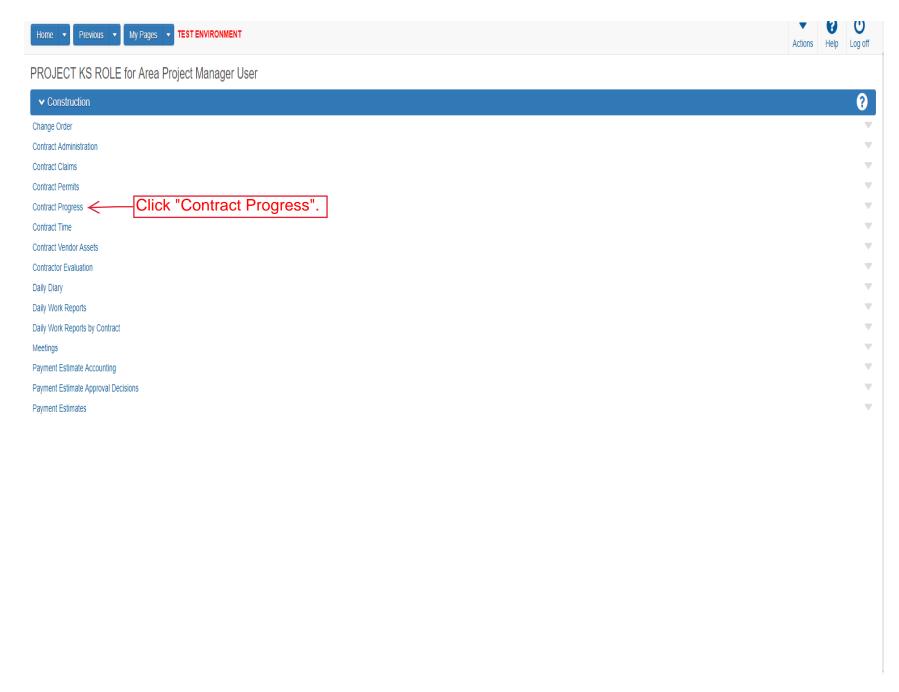
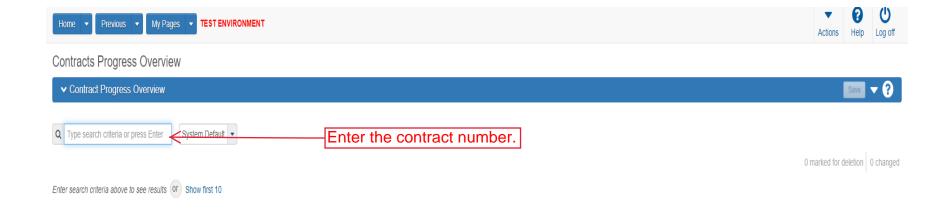
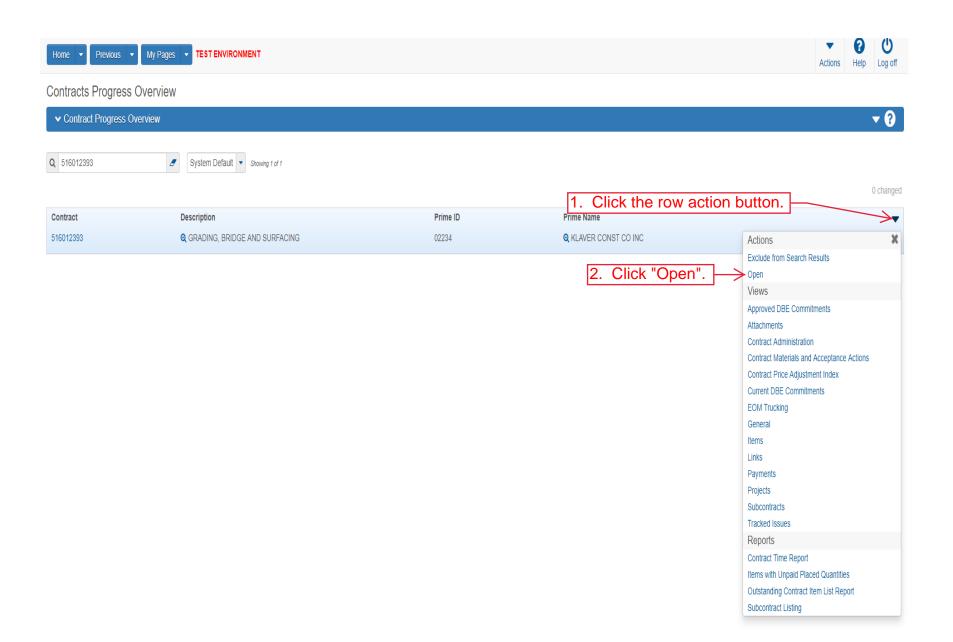
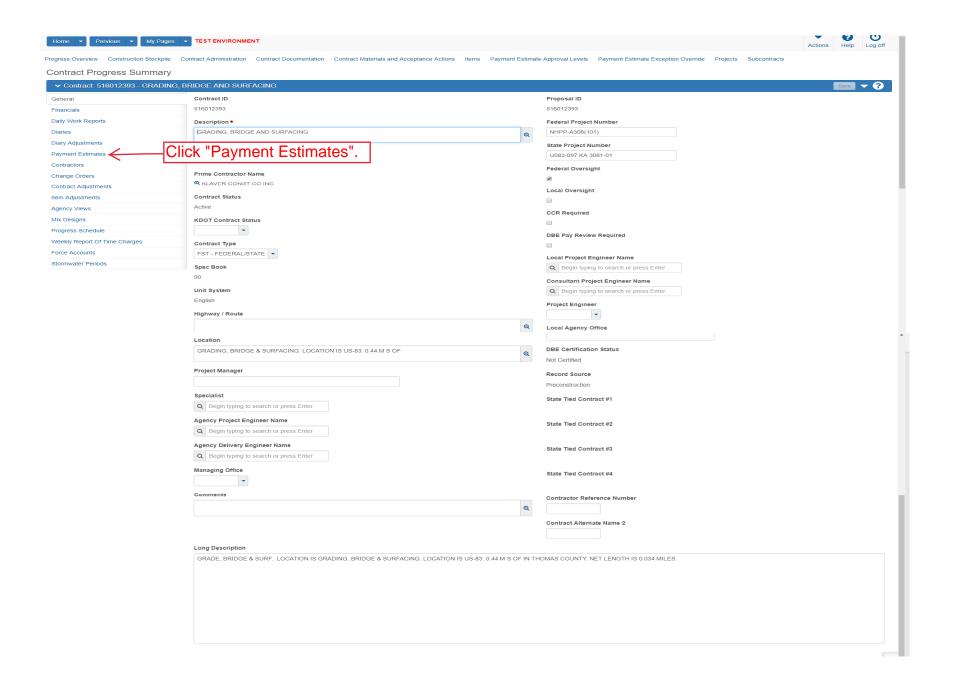
PAYMENT ESTIMATE USER GUIDE AGENCY

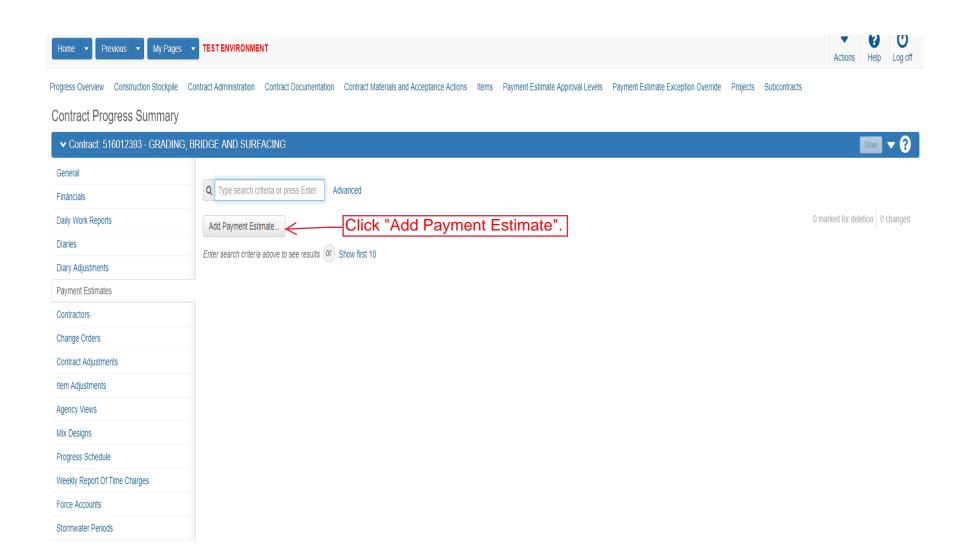


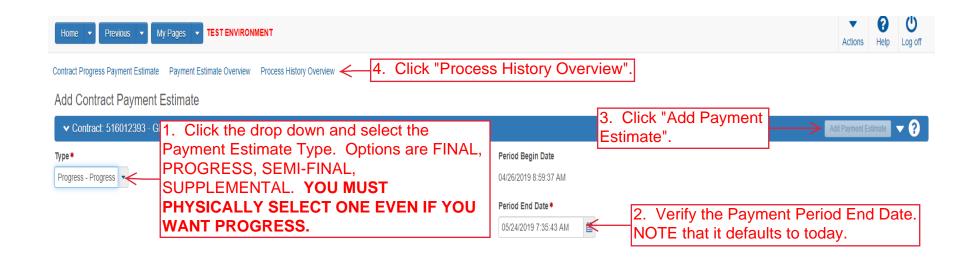


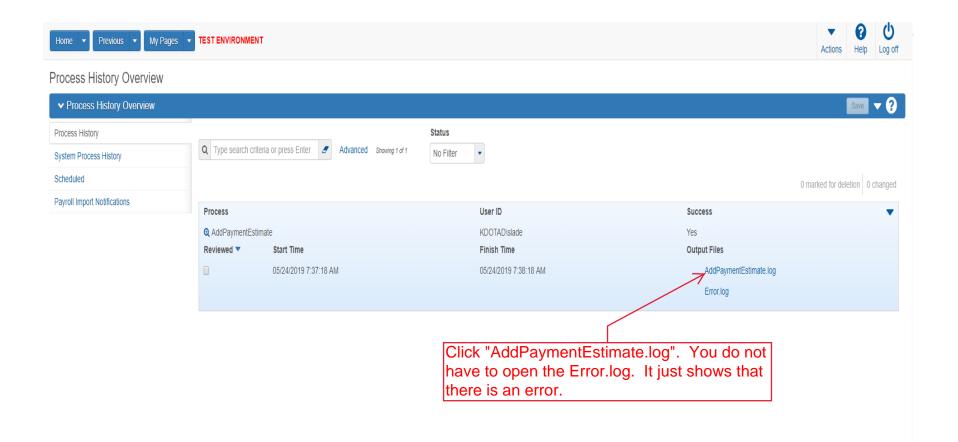




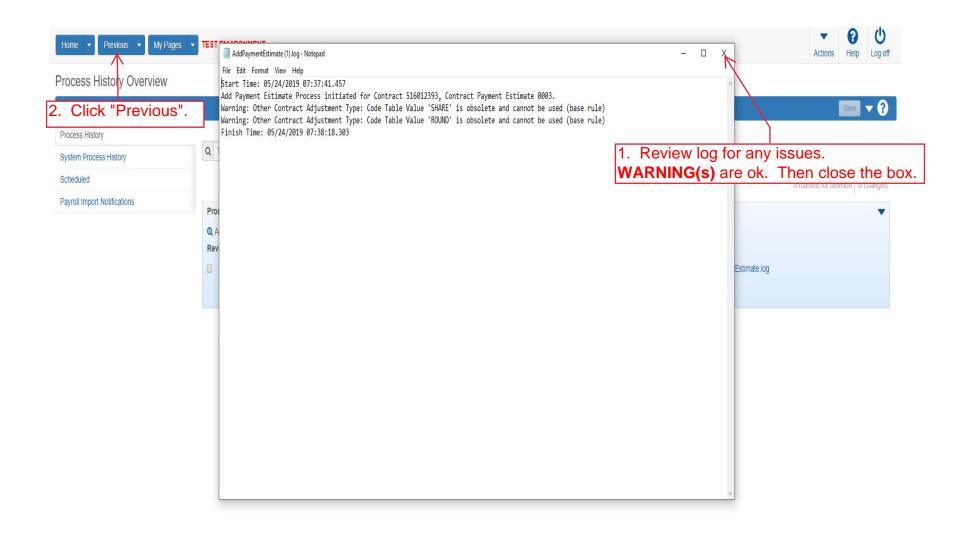


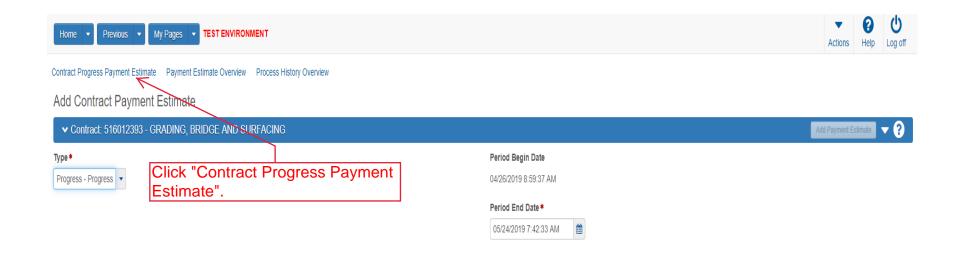


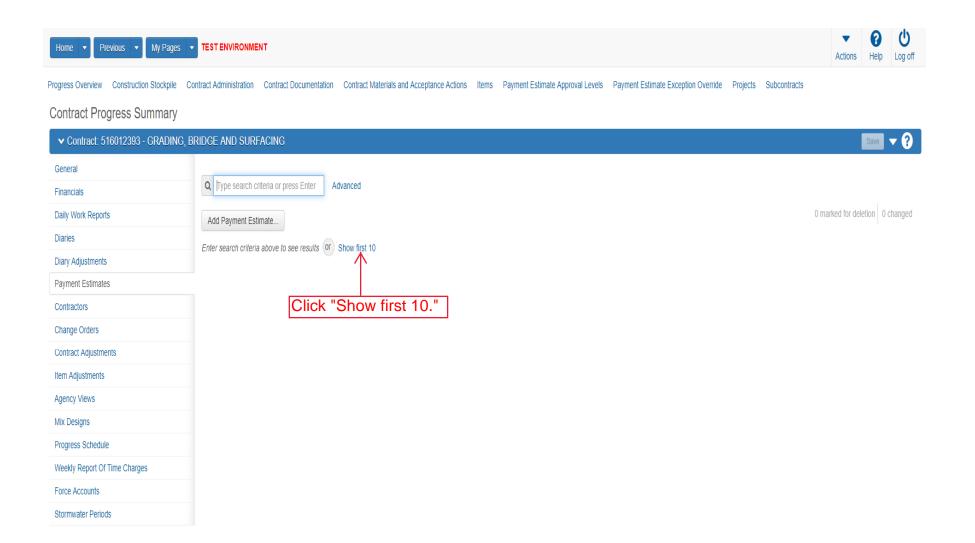


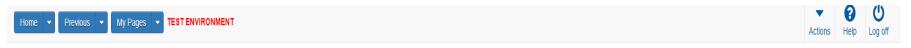


There should be a file show up at the bottom of your screen. Click the drop down next to the file and Click "Open". This may vary depending on your browser.



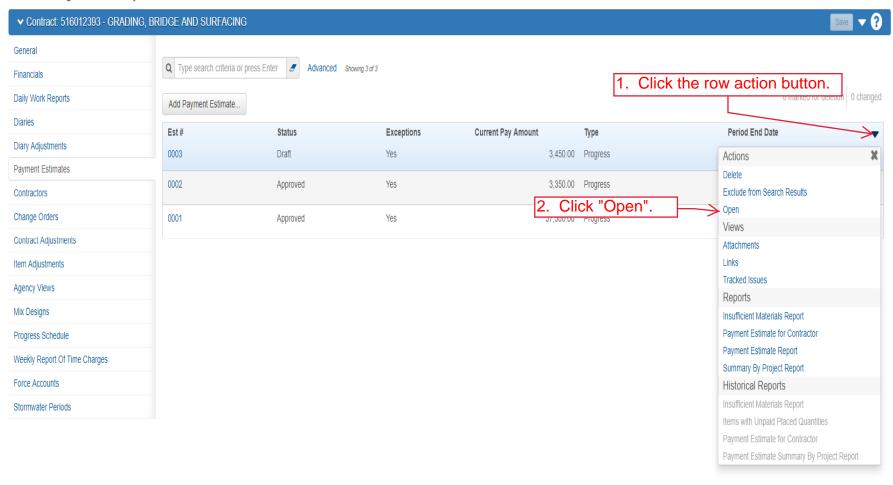




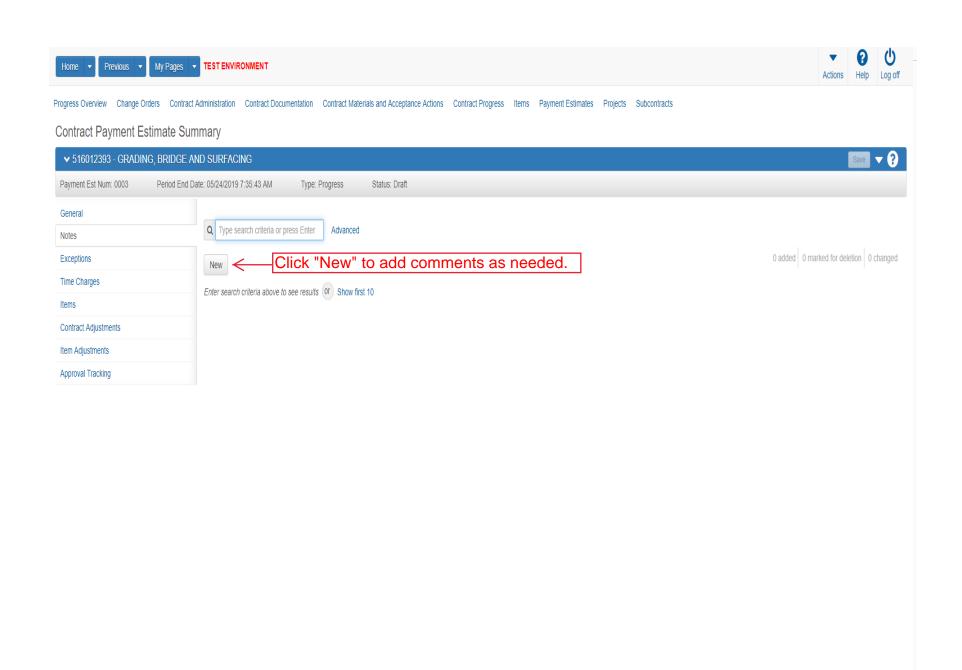


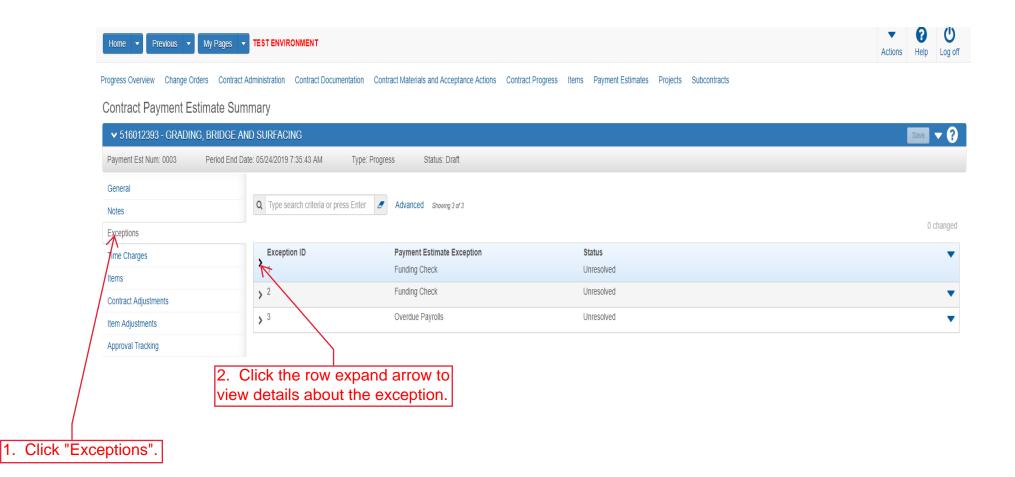
Progress Overview Construction Stockpile Contract Administration Contract Documentation Contract Materials and Acceptance Actions Items Payment Estimate Approval Levels Payment Estimate Exception Override Projects Subcontracts

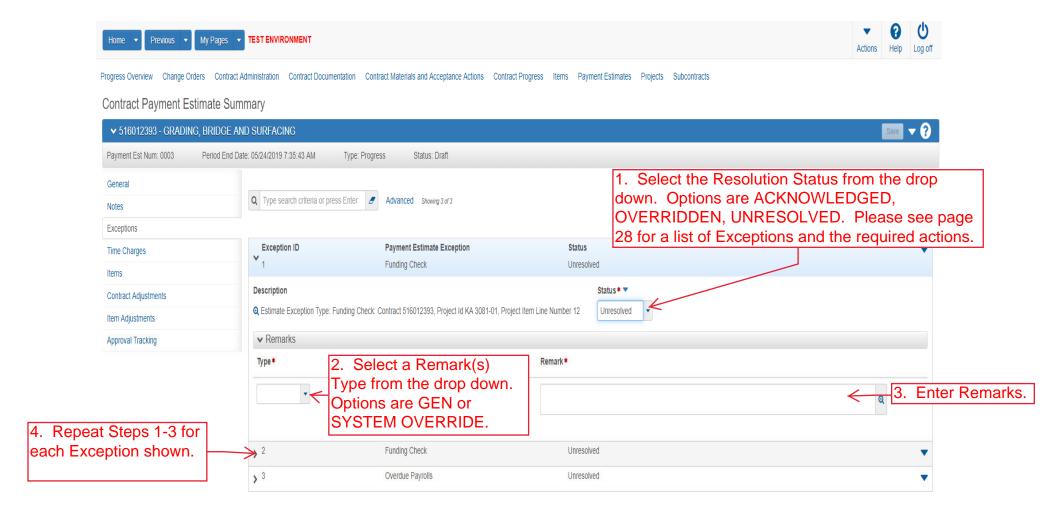
Contract Progress Summary



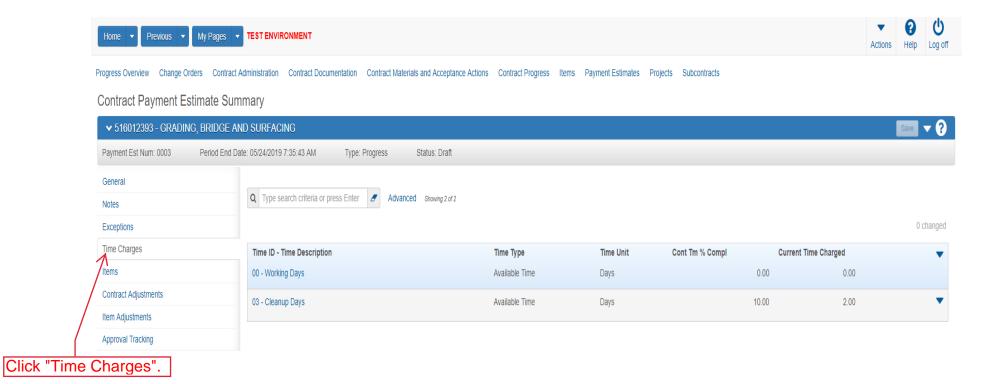


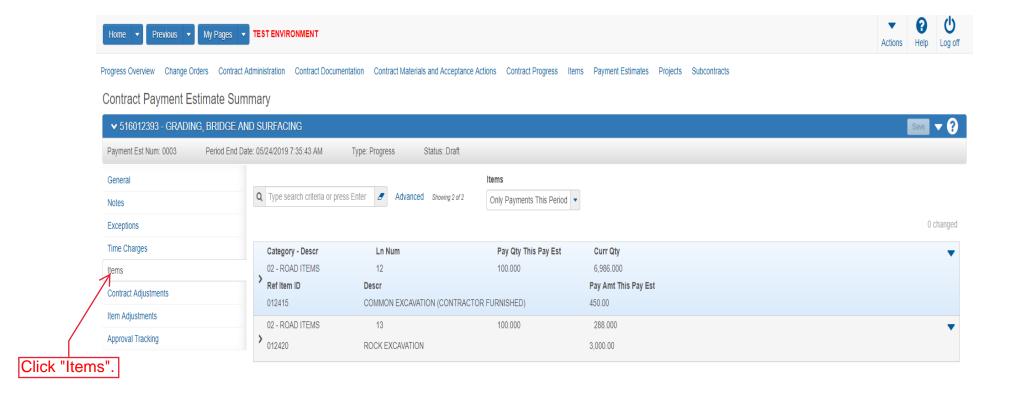


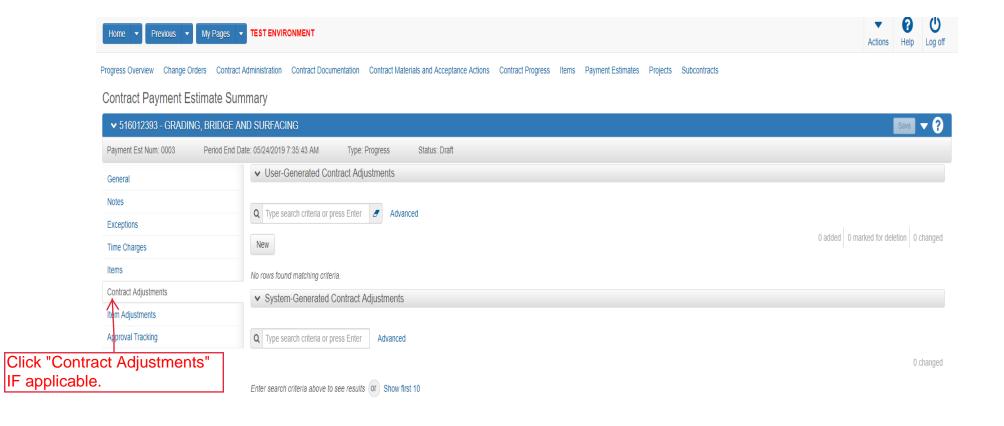


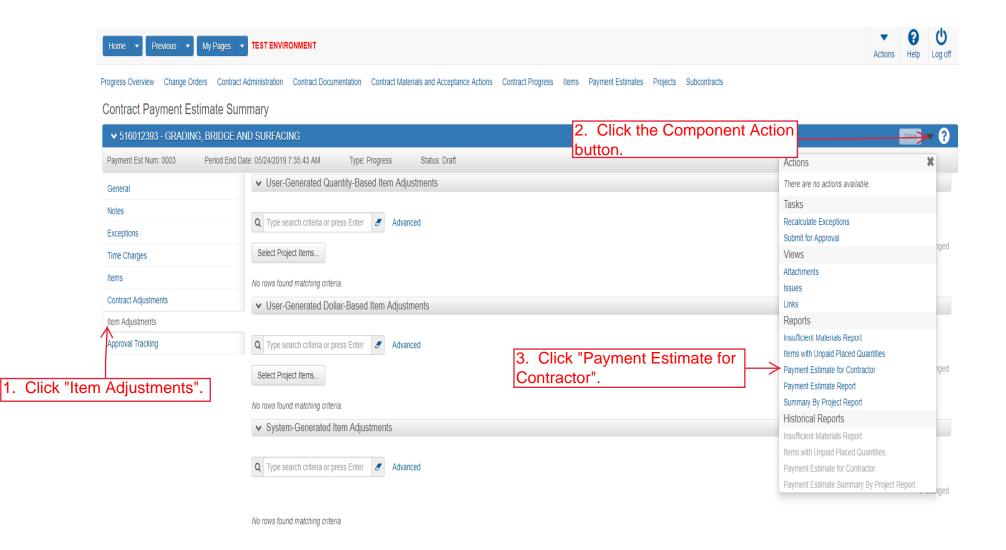


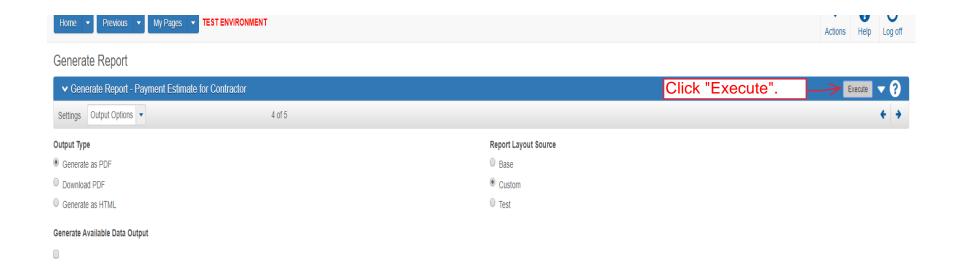
IF the Exception is for funding then the Exception needs to be resolved and the estimate rerun.



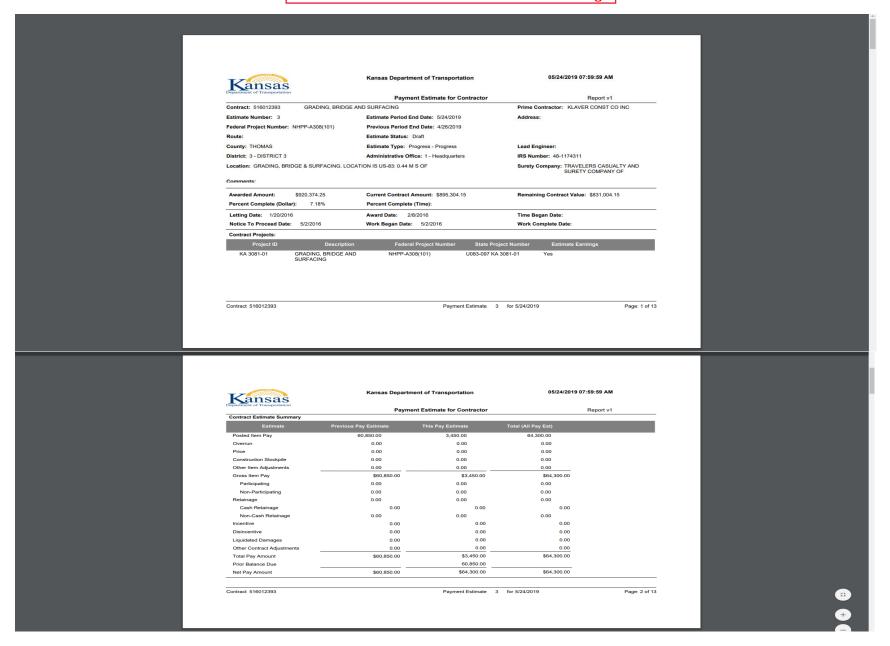


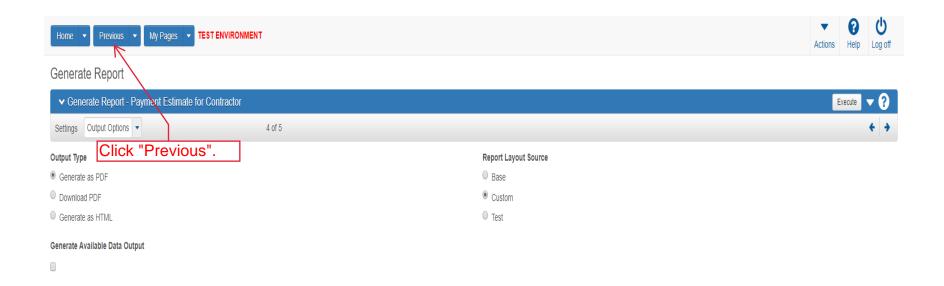


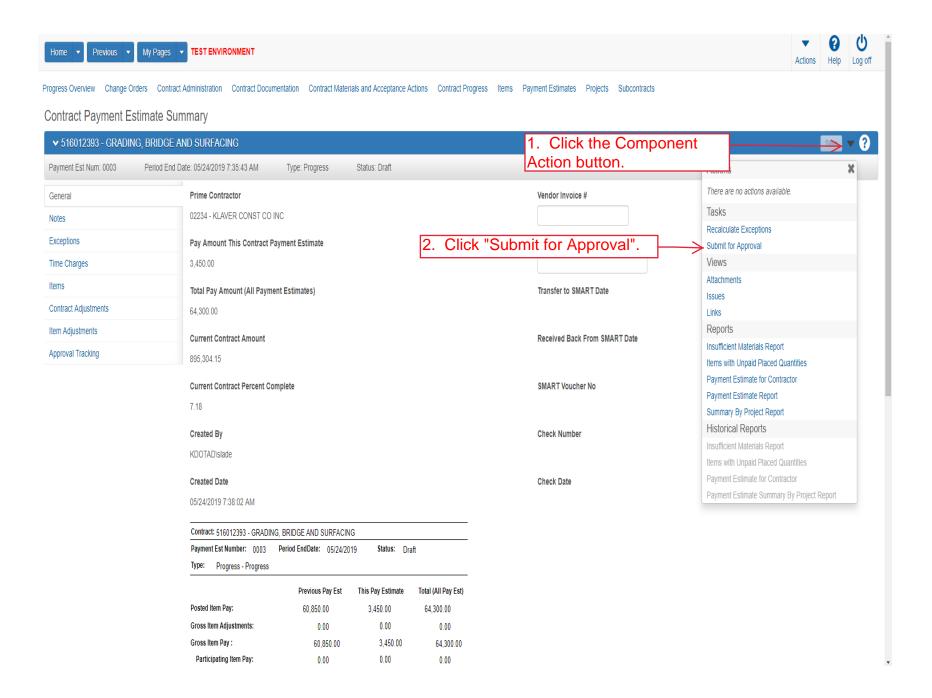


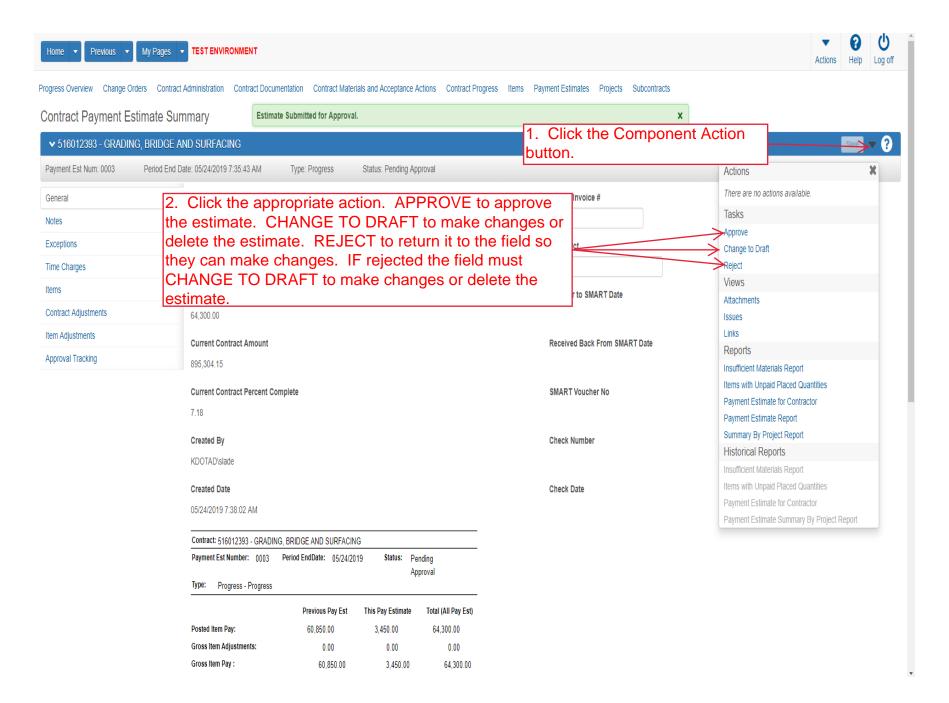


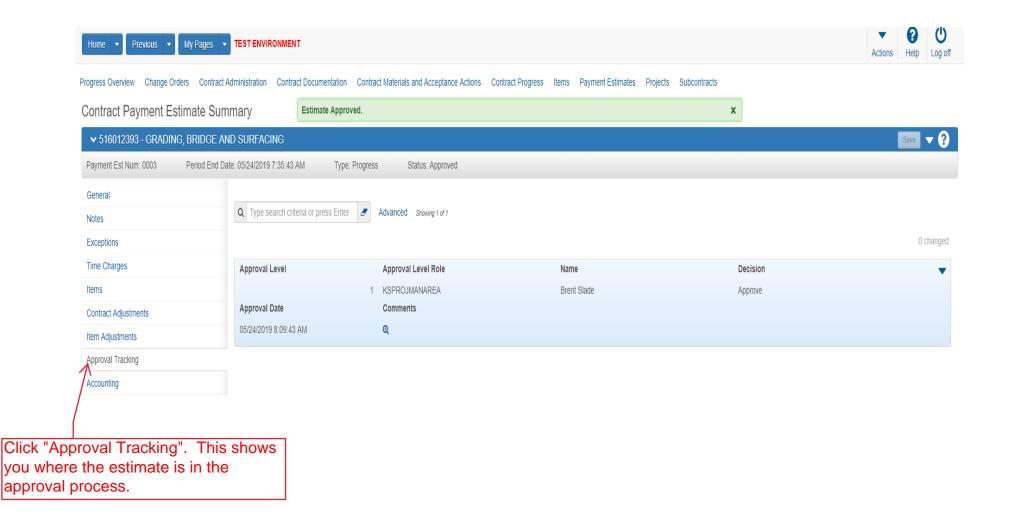
Close browser window when done reviewing.











Payment Estimate Exception	Description	_	Decision by Payment I		I 6 1 41	Resolution Expectation
Construction Stockpile Balance	If you are generating any type of payment estimate and a value has not been entered for the Construction Stockpile Balance agency option, the system creates a payment estimate exception when a contract stockpile exists with a balance greater than zero. The system will not generate a semi-final payment estimate when the Construction Stockpile Balance agency option is set to Semi Final and a construction stockpile exists with a balance greater than zero. The system will not generate a final payment estimate when the Construction Stockpile Balance agnecy option is set to Final and a contract stockpile exists witha a balance greater than zero.	Progress Must Acknowledge	Semi Final Must Resolve	Final Must Resolve	Must Resolve	Must Acknowledge - Click Acknowledged under Status Must Resolve - you have a Stockpile balance that hasn't paid out. You will need to figure out which Stockpile that is and make it pay out and rerun the estimate.
Exceeded Available Time	The system creates an exception when the contract includes an Available Time contract time with a Charges Accrued amount greater than the remaining available Days	Must Acknowledge	Must Acknowledge	Must Acknowledge	Must Acknowledge	These errors should only occur when the contract is in Liquidated Damages. If you are getting this error and you are not in Liquidated Damages you need to resolve this issue before you process the estimate. If you are in Liquidated Damages you need to make sure
Exceeded Calendar Time	The system creates an exception when the contract includes a Calendar Time contract time with a Charges Accrued amount greater than the remaining Calendar Days contract time.	Must Acknowledge	Must Acknowledge	Must Acknowledge	Must Acknowledge	they are being charged correctly. For the Progress payment you may leave the exception unresolved. For the other Estimates, click Acknowledged under the Status and save the exception.
Exceeded Completion Date	The system creates an exception when the end date for the payment estimate period is later than the Current Completion Date on the Calendar Time or Completion Date contract time without an Actual Completion Date.	Must Acknowledge	Must Acknowledge	Must Acknowledge	Must Acknowledge	
Funding Check	The system creates an exception when an estimate item does not have associate funding or when the Current Net Payment Amount for the item is greater than the sum of the Current Amount Allocated for all fund records associated with the estimate item.	Must Resolve	Must Resolve	Must Resolve	Must Resolve	Funding hasn't been assigned to the contract correctly email the AWP Admin account so resolve this issue.
Insufficient Materials	The system creates an exception when acceptance actions for an estimate item's material have not been satisfied after being evaluated by quantity, record count, or both.	Must Acknowledge	Must Override	Must Override	Must Override	This error means not enough materials have been tested on the project. If you are getting this error and don't know what those materials are you need to find out. If you are aware of the problem then on the Semi-Final Estimate you may leave the exception unresolved for the Final and Supplemental you can click Acknowledge under Status and save the exception.
Item Incomplete	The system creates an exception for each contract item that is not marked complete on a final or supplemental estimate. The Item Incomplete setting is ignored for progress and semi-final payment estimates.	Not Calculated or Displayed	Must Resolve	Must Resolve	Must Resolve	For Final and Supplemental Estimates you need to find the item that is not marked complete and make sure that it is paid out correctly and mark it complete and then make sure a change order is not needed.
Item Overrun	The system creates an exception when the payment estimate includes a contract item marked as a major item that includes an overrun quantity	Must Acknowledge	Must Resolve	Must Resolve	Must Resolve	All Item Overun's will have to be resolved by the Semi-Final Estimate.
Negative Estimate	The system creates an exception when the Current Paid Amount for the payment estimate is less than zero.	Must Override	Must Override	Must Override	Must Override	If you were intending to run a negative estimate then click overide in Status and then click System Overide in type and explain the reason in the remarks. If you were not intending to run a negative estimate please resolve the issue and rerun the estimate.
Overdue Payroll	The system starts with the end date of the Payment Estimate, and calculates the Overdue Payrolls Lag Date by subtracting the number of lag days listed in either the Payment Estimate Federal Overdue Payrolls Lag Days or the Payment Estimate State Overdue Payrolls Lag Days agency option. Then, the system identifies DWRs with a DWR Date that is equal to or earlier than the lag date. The system creates an exception for those DWRs that do not have a latest modification of a Certified Payroll where the DWR Date is within the payroll period's begin date and end date.	Must Acknowledge	Must Resolve	Must Resolve	Must Resolve	Must Acknowledge - Click Acknowledged under Status Must Resolve - Figuere out which payroll needs submitted then get with the contractor to get it submitted then rerun the exceptions.
Pending or Draft Daily Work Reports	The system creates an exception when DWRs that have a date within the payment estimate period exist in Draft or Pending Approval status.	May be left Unresolved	Must Resolve	Must Resolve	Must Resolve	For Progress Payments if you are aware of the DWR that is in an unapproved status and intend for this to happen then ignore the error. If you are unaware of the error then go back and resolve the DWR appropriately and rerun the estimate. For all other estimates delete or approve the appropriate DWR and rerun the estimate and rerun the exceptions.
Unattached Item	The system creates an exception when the payment estimate includes an unattached item that has a positive Quantity Posted to Date.	Must Acknowledge	Must Resolve	Must Resolve	Must Resolve	For progress payments if you are aware to the problem click Acknowledged under Status. If you are unaware you need to figure out what going on. For the other estimate types you will need to run a change order to attached the item and rerun the estimate.